

# Village of Brooklyn

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## PLANNING AND ZONING COMMISSION

### MEETING MINUTES

May 23, 2016

The meeting of the Planning and Zoning Commission of the Village of Brooklyn was called to order in the Brooklyn Village Hall at 5:30 p.m. by Chairperson Pat Hawkey. Commissioners present were Dale Arndt, Marcia Hanson and Tom Schmidt. Commissioner Russell Cazier arrived at 5:45 p.m. Also present was Deputy Clerk Kuhlman, Greg Stahl, Buffy Stahl and Heather Kirkpatrick.

The location for the Chamber of Commerce Welcome sign on Highway 92 by the Business Park was discussed. The sign was previously approved for a location on Highway 104 by the treatment plant. Discussion was to leave the sign where it was previously approved. There is more traffic coming into town on Highway 104. Arndt said in the future if there's a request for a second sign, the Commission can look at this location. **Hawkey made a motion to leave the sign where it was originally approved by the Commission.** Hanson seconded. Discussion was regarding not knowing what future signage will be for the businesses in the park. Motion carried.

Hawkey started discussion regarding Greg Stahl's plan approval. There are questions on lighting plan, signage plan and parking. Parking restrictions were discussed, referring to Section 117-89, page 117:53, of the ordinances. There are a total of 21 spaces, with 2 being handicap spaces. Dumpsters will be fenced in, possibly with cedar to match the building. No lighting plan yet, no landscaping or sign intentions at this time. Discussion of drainage plans to follow plans originally submitted by Village. Landscaping is covered under ordinances, and Page 117:34 of ordinances refers to signage.

Stahl stated that for dust collection there has to be per state requirements minimum of one external dust collector. It will be between two garage doors, minimum of one, max of two, noise level is rated at 86 decibels, cyclone type, will be under the eaves of the building, which is 14 feet, and it is 36 inches in diameter. Hawkey stated the Village knew about this issue and there is no choice. Stahl stated it will not run continuously, only when machines are on. Schmidt asked if it will be first shift work and Stahl stated mostly second shift work. Stahl stated his thoughts of possibly putting fast-growing pine trees next to existing tree line to shield some noise. Wouldn't be opposed to putting a cedar style fence as well. Hawkey pointed out there are some specifics in the ordinance for fencing.

**Hawkey made a motion to approve Greg Stahl's plans for the business park** and move to Village Board for final approval pending a landscape drawing, signage plans, lighting plans given to the Village; making note there is a dust collection issue externally; the Commission is okay with parking per ordinance; water drainage is according to water drainage plan submitted for entire business park; and contingent on other issues Rob Roth, zoning administrator, might have. Schmidt seconded. Hawkey stated Kirkpatrick has been present for whole meeting, can't vote but has voiced her opinion. Motion carried.

Schmidt made a motion to adjourn. Hawkey seconded. Motion carried. Adjourned at 6:00 p.m.

Linda Kuhlman,  
Deputy Clerk-Treasurer